

Vacancy Announcement

Caritas Cambodia is an International Non-governmental Organization in Cambodia and has been built on the *values of Love, Concern, Peace, Unity, Sharing and Brotherhood*. Currently, Caritas Cambodia is operating in eleven provinces of Battambang, Siem Reap, Kampong Thom, Kampong Chhnang, Kandal, Takeo, Preah Vihear, Mondulkiri, Kratie, Stung Treng and Rattanakiri provinces in Integrated Community Development, Sustainable Agriculture, Community Health, HIV/AIDs, Prison, Prevention Eye Care, Community Based Disaster Preparedness, Emergency Response and Rehabilitation, Climate Change and Adaption, Right Based Approach, Advocacy, Gender & Anti-Trafficking, Vocational Skills Development for Youth Development, Friendly Vocational Skills Development for Young Women and Young Mother with Children, Centre for Child and Adolescent Mental Health and Inclusion Program.

Caritas Cambodia is currently seeking qualified and motivated national candidates to fill the position of:

1. Community Development Facilitator (2 positions based in Preah Vihear Province)

Major Responsibilities:

- Facilitate formation of Village Development Association, Agriculture Cooperation, production groups and provide ongoing guidance, capacity building, and coaching to them to ensure ownership and sustainability.
- Facilitate and provide technical assistance to VDAs/ACs on community visioning, resource mobilizing and planning process to link with key development actors for strengthening their sustainable.
- Promote mutual help and resource mobilizing activities of VDAs/ACs including community saving, emergency fund, rice banks project.....ect.
- Coordinate and facilitate the training on the appropriate agriculture technical skills, income generation activities, and agri-businesses for small farmer holders.
- Provide technical assistance to production groups and cooperative businesses of VDAs/ACs to develop properly businesses plan, looking for networking and businesses partners.
- Build relationship and learn actively within community partners, local government, and all appropriate stakeholders in target areas.
- Mobilize the vulnerable people to take up collective activities for their community.
- Stay overnight in the target villages and conduct regular monitoring and household visit to the project site for collection result chain of project activities.
- Working closely with Team Leader to development operation plan (quarterly, monthly) and writing monthly project activities report submit to Team Leader.
- Prepare and write document modules and lessons of good practitioners.
- Provide good image of VDA/AC to the community and partners.
- Promote team spirit to achieve the vision, mission, and goals.
- Communicate with relevant stakeholders (NGOs, UN, Gov't) for sharing and reflection and build up networks.
- Sharing of good practice to the project team work.
- Participate in the staff meeting.

Qualifications:

- Bachelor degree in Agriculture, Rural Development or any equivalent field
- At least 2 years experience in community development work with NGOs/INGOs
- Willing to work in a team, and stay overnight at the village level
- Proven facilitation and training skills
- Skill in formation and strengthening of grass roots level
- Willingness to work with the poor people
- Good interpersonal skills

The applicants currently based in surrounding provinces are encouraged to apply

Interested candidates are requested to submit Caritas Application Form and their CV together with a cover letter clearly states the position you are applying for to Caritas Cambodia at #47, St. 198, Sangkat Boeung Pralith, Khan 7 Makara, Phnom Penh, Tel: 023 210 757 or Email: recruitment@caritascambodia.org by **16th June 2019 at 5:00pm**. Only shortlisted candidates will be contacted for an interview.

Applicants are requested to fill the APPLICATION FORM attached!

Kindly do not attach certificates!!!

Qualified women are strongly encouraged to apply.